

**EMBASSY OF INDIA  
BANGKOK**

**Notice for Invitation of Tender**

**Sealed tenders are invited from eligible Security Agencies for the under mentioned service as per terms and conditions set forth in the Tender Documents.**

1.	Ministry	Ministry of External Affairs, Government of India
2.	Procuring entity name	Embassy of India, Bangkok
3.	Invitation Ref. No & Date	BAN/ADM/813/1/2005/Tender-1/2017 dated 13.11.2017
4.	Procurement Method	Open Tendering Method
5.	Source of Fund	Government of India
6.	Tender Submission start Date	20.11.2017 10:00 A.M
7.	Tender opening Date and time	<b>13<sup>th</sup> December, 2017 at 15.30</b> at Embassy of India, Bangkok.
8.	Name and address of the Office Receiving Tenders	Mr. Pankaj Sharma, Head of Chancery, Embassy of India, Bangkok, 75/37, 42 <sup>nd</sup> Floor, Ocean Tower 2, Soi 19, Sukhumvit, Bangkok
9.	Name and address of office for opening Tenders	Mr. Pankaj Sharma, Head of Chancery, Embassy of India, Bangkok, 75/37, 42 <sup>nd</sup> Floor, Ocean Tower 2, Soi 19, Sukhumvit, Bangkok
10.	Brief Description of Works	<b>To perform security duties at Embassy of India, Bangkok and others premises of Embassy of India, Bangkok in Bangkok</b>

**Eligibility of Tenderers**

Eligibility of Tenderers	<p>This invitation for Tenders is open to all eligible tenderers as mentioned below:</p> <ol style="list-style-type: none"><li>Firms who have a minimum of 10 (ten) years of overall experience in the supply of security related services.</li><li>Firm must be based in Bangkok, Thailand and must have services and operations, internationally.</li><li>Firm must have well trained security personnel and their level of service must be ISO certified.</li><li>Firm must be able to provide a wide range of solutions to cater to emergent security requirements, including providing maintenance of installed security equipment.</li><li>Firm must adhere to Human Rights principles.</li><li>Firm must have experience in mobilising security forces for international NGOs, Embassies, UN and Bilateral Organization etc.</li><li>Firm must have sufficient reserve of trained security personnel with ability to provide service response as and when necessary.</li><li>Firm must have an internal verification system for its employees.</li></ol>
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	<p>ix. Firm must be able to provide access control services for cultural events with portable security equipment at different location in Bangkok.</p> <p>x. Firm must have Insurance, Gratuity and PF coverage for its personnel.</p> <p>xi. Firm must have valid VAT registration certificate from the concerned department.</p> <p>xii. Firm must have up to date Trade License.</p> <p>xiii. Firm must have a certificate of incorporation.</p> <p>The Tenderer must include, as a part of his tender, attested copy of documents mentioned at sr. no. (i) to (xiii) to establish his qualifications to perform the Contract.</p>
Special Instructions	<p>i) The tenderers shall submit documentary evidence in respect of their financial and technical capabilities as quoted by them.</p> <p>ii) The tenderer can submit only one tender; a tenderer who submits or participates in more than one tender will be disqualified.</p> <p>iii) The agency/procuring entity reserves the right to accept or reject any or all the Tenders without assigning any reasons whatsoever.</p> <p>iv) If the tenderer submits any false/incorrect or forged certificates, his Tender will be rejected and the Tender security may be forfeited.</p> <p>v) The Embassy of India reserves the right to revoke the contract at any time if the services rendered are not found satisfactory during the period of contact.</p> <p>vi) Contract amount, once agreed by the Firm, shall not be increased during the period of the contract.</p>

The quotation in a sealed cover should reach Embassy of India, Bangkok by 13<sup>th</sup> December, 2017. The outer cover/envelop should indicate "Quotation for Hiring of local Security Guards for Embassy of India, Bangkok and others premises of Embassy of India, Bangkok, Thailand and should be sent to the following address:

**Mr. Pankaj Sharma, Head of Chancery, Embassy of India, Bangkok, 75/37, 42<sup>nd</sup> Floor, Ocean Tower 2, Soi 19, Sukhumvit, Bangkok.**

For further enquiries about the inspection for quoting rates, the Embassy of India, Bangkok may be contacted on telephone number 02-2580300-06(extension 112) (during office days between 9.00 AM to 4.30 PM) (Mr. Neeraj Kumar) and e mail [hoc.bangkok@mea.gov.in](mailto:hoc.bangkok@mea.gov.in)



(Pankaj Sharma)  
Second Secretary(HOC)  
Dt 13.11.2017